

Guide to Relocation: Moving Checklist

Relocating to a new area can be an exciting time. To help you organize and prepare for your move the Office of Youth Engagement has created this handy checklist. It provides some guidance and advice to help moving a little easier.

2 Months Before:

- ✓ If you are moving to a new city/region in Newfoundland and Labrador make sure to check out the town's website or do some research to learn more about your new home.
youth.gov.nl.ca/relocating/communities.html
- ✓ Start getting ready now. Picking up packing paper, markers, inventory pads and boxes would be an excellent place to start. Smart phone users may want to check into downloading one of the many mobile apps to help keep track of your moving experience.
- ✓ If you have school aged children visit the school directory of your local school board to notify schools of your move and arrange for enrollment in your new area.
- ✓ To learn more about daycare options available in Newfoundland and Labrador visit:
www.gov.nl.ca/cyfs/childcare/index.html
- ✓ You will need to change your address. You can also order a moving kit from Canada Post to redirect your mail for a 6 or 12 month period (\$45 for 6 months, \$75 for 12 months):
www.canadapost.ca/cpo/mc/personal/productsservices/receive/coapermanent.jsf
- ✓ Start pulling together medical records and check with your physician about the possibility of a referral. There may be a cost associated with this! To find a listing of Doctor's accepting new patients please visit
www.cpsnl.ca/default.asp?com=DoctorSearch&adv=2
- ✓ Get copies of any legal and financial records you will need in your new home. Check with them to see if there is a cost associated with these copies.
- ✓ Make a list of friends, business and relatives who will need to know of your move
- ✓ Make arrangements with moving companies or rental trucks in your area to make sure that your move will go according to your schedule. To find moving companies in your area visit
www.yellowpages.ca
- ✓ Start packing items that you don't use often or are out of season.

1 Month Before:

- ✓ Schedule disconnection of all utility services and reconnection of them at your new home. There may be service charges related to the hookup of various utilities.
- ✓ Notify banks, credit card companies and other financial institutions of your move. Be aware of any service charges related to your move.
- ✓ If necessary make sure all airline flights, hotel bookings and rental car dates are reserved and confirmed.
- ✓ Arrange for friends and family to assist you on your move day
- ✓ Confirm the reservation date with your selected moving company.
- ✓ Confirm with your new landlord/real estate agent the move in date.

3 Weeks Before:

- ✓ Prepare your auto registration and licensing to transfer. www.gs.gov.nl.ca/licenses/index.html
- ✓ Make sure your Canada Post Moving Kit has been completed and sent.
- ✓ Time to start seriously packing! Clearly label or number your packed boxes.
- ✓ Complete an inventory of your items as you pack them.

2 Weeks Before:

- ✓ Plan your meals for the last few weeks. No need to load up on groceries before a big move.
- ✓ Continue packing and maintaining an inventory of your goods.
- ✓ Assemble a folder of important information about your home for the next tenant/owner.
- ✓ Donate or sell any old clothes/appliances/furniture that will not be coming with you

1 Week Before:

- ✓ Borrowed some things belonging to friends? Have friends who've borrowed things from you? Check around and make sure all items have been returned to their rightful place.
- ✓ Visit your bank to ensure a smooth transition from your current location to your new one.
- ✓ Start dismantling beds and other large furniture items.

1 Day Before the Move:

- ✓ Turn off lights and non essential electronics.
- ✓ Defrost freezer and refrigerator. Place a deodorizer inside
- ✓ Give a close friend or relative a copy of your travel itinerary, contact numbers and schedule.
- ✓ Take out cash or travelers cheques for quick, available funds.
- ✓ Carry important documents (Passport, Visa, Birth Certificate, Social Insurance Number) with you during the move
- ✓ Do a final check to make sure everything is packed and ready to go.

Moving Out and Moving In:

- ✓ Check every room, closet, and cabinet one last time.
- ✓ Load your goods in the moving van.
- ✓ Turn down/off furnace and all light switches.
- ✓ Arrive at your new home ahead of movers to answer any questions they may have.
- ✓ Check to ensure all utilities have been connected.
- ✓ Before any movers leave check your inventory against what was moved in and note if any damages have occurred.

After the Move:

- ✓ Update your driver's license and register your vehicle. A Newfoundland and Labrador Driver's License will cost about \$120 and to register your vehicle will be \$140:
www.gs.gov.nl.ca/licenses/index.html
- ✓ Apply for Health Coverage through MCP: www.health.gov.nl.ca/health/mcp/index.html
- ✓ Did you know some moving expenses can be considered tax deductible? Check out www.cra-arc.gc.ca/tx/ndvdl/tpcs/ncm-tx/rtrn/cmpltng/ddctns/Ins206-236/219/q/q1-eng.html to learn if you are eligible for tax deduction.
- ✓ Update your Passport information: www.ppt.gc.ca/index.aspx
- ✓ Get involved, get active in your community. communitysector.nl.ca